

2/9/2022



UN Development Programme

Honduras - Tegucigalpa

Project: 00110454
Project Title: Spotlight Honduras
Start Year: 2018
End Year: 2023

Implementing Partner: UNDP

Responsible Parties: UNDP
 HND-FUNDACION AYUDA EN ACCION
 HND-Fundacion de la UNAH

Revision Type: General Revision 8

Project Description:

La presente revisión presupuestaria del Proyecto "00110454" Spotlight Honduras se realiza con el propósito actualizar el presupuesto del 2022 y el presupuesto 2023 de acuerdo con el Plan de Trabajo aprobado en el Comité Directivo Nacional realizado el 28 de julio de 2022.

Adicionalmente, en esta revisión presupuestaria se asignan fondos trac, con el propósito de que la Coordinadora de Spotlight asista a Simposio Global Spotlight en Cancún México del 16 al 18 septiembre de 2022.

Budget (US\$) as of Last Revision on

Donor	Fund	Amount
UNDP	04000 TRAC (Lines 1.1.1 and 1.1.2)	2,551.00
MPTF-SIF00	30000 Programme Cost Sharing	1,231,512.85
Total Budget (2022 and Beyond)		1,234,063.85
Total Utilization (2021 and Prior)		1,704,742.50
Project Total		2,938,806.35
Unprogrammed/Unfunded		0.00

Agreed by:

DocuSigned by:

 Richard Barahona
 Representante Residente
 08-Sep-2022





Annual Work Plan

Honduras - Tegucigalpa

Project: 00110454
Project Title: Spotlight Honduras
Year: 2022

Report Date: 2/9/2022

Output	Key Activities	Timeframe		Responsible Party	Planned Budget					
		Start	End		Fund	Donor	Budget Descr	Amount US\$		
00114412 Fortalecimiento institucional	Actores nacionales	10/9/2018	31/12/2020	UNDP	30000	MPTF-SIF00	71200	International Consultants	11,731.50	
				UNDP	30000	MPTF-SIF00	71300	Local Consultants	15,566.50	
				UNDP	30000	MPTF-SIF00	71400	Contractual Services - Individ	29,796.00	
				UNDP	30000	MPTF-SIF00	71600	Travel	10,030.00	
				UNDP	30000	MPTF-SIF00	72400	Communic & Audio Visual Equip	6,512.00	
				UNDP	30000	MPTF-SIF00	72600	Grants	30,000.00	
				UNDP	30000	MPTF-SIF00	75100	Facilities & Administration	7,254.53	
	Funcionarios claves	10/9/2018	31/12/2020	UNDP	30000	MPTF-SIF00	71200	International Consultants	19,950.00	
				UNDP	30000	MPTF-SIF00	71300	Local Consultants	21,328.33	
				UNDP	30000	MPTF-SIF00	71400	Contractual Services - Individ	23,784.00	
				UNDP	30000	MPTF-SIF00	71500	UN Volunteers	66,975.00	
				UNDP	30000	MPTF-SIF00	71600	Travel	7,190.00	
				UNDP	30000	MPTF-SIF00	72400	Communic & Audio Visual Equip	700.00	
				UNDP	30000	MPTF-SIF00	72500	Supplies	611.00	
				UNDP	30000	MPTF-SIF00	73400	Rental & Maint of Other Equip	926.00	
				UNDP	30000	MPTF-SIF00	74200	Audio Visual&Print Prod Costs	14,000.00	
				UNDP	30000	MPTF-SIF00	74500	Miscellaneous Expenses	0.00	
	Mecanismos de coordinación	10/9/2018	31/12/2020	UNDP	30000	MPTF-SIF00	75100	Facilities & Administration	13,995.34	
				UNDP	30000	MPTF-SIF00	75700	Training, Workshops and Confer	16,672.00	
				UNDP	30000	MPTF-SIF00	71300	Local Consultants	24,885.60	
				UNDP	30000	MPTF-SIF00	71600	Travel	2,462.40	
				UNDP	30000	MPTF-SIF00	74200	Audio Visual&Print Prod Costs	2,107.00	
	TOTAL								330,679.07	
	00114413 Hotspots_Canasta de servicios	Instituciones relevantes	1/4/2019	31/12/2020	UNDP	30000	MPTF-SIF00	74200	Audio Visual&Print Prod Costs	419.05
					UNDP	30000	MPTF-SIF00	75100	Facilities & Administration	29.33
	TOTAL								448.38	



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		Start	End		Fund	Donor	Budget Descr	Amount US\$	
00114414 Gestión del datos	Actores claves	1/4/2019	31/12/2020	UNDP	30000	MPTF-SIF00	71300	Local Consultants	82,291.00
				UNDP	30000	MPTF-SIF00	71500	UN Volunteers	79,140.00
				UNDP	30000	MPTF-SIF00	71600	Travel	1,657.64
				UNDP	30000	MPTF-SIF00	72100	Contractual Services-Companies	118,454.68
				HND-Fundacion de la UNAH	30000	MPTF-SIF00	72100	Contractual Services-Companies	66,100.00
				UNDP	30000	MPTF-SIF00	72400	Communic & Audio Visual Equip	8,000.00
				UNDP	30000	MPTF-SIF00	72600	Grants	0.00
				HND-FUNDACION AYUDA EN AC	30000	MPTF-SIF00	72600	Grants	54,000.00
				UNDP	30000	MPTF-SIF00	74200	Audio Visual&Print Prod Costs	40,942.00
				UNDP	30000	MPTF-SIF00	74500	Miscellaneous Expenses	2.88
	UNDP	30000	MPTF-SIF00	75100	Facilities & Administration	31,680.97			
	UNDP	30000	MPTF-SIF00	75700	Training, Workshops and Confer	1,997.12			
	Datos de calidad	1/4/2019	31/12/2020	UNDP	30000	MPTF-SIF00	71300	Local Consultants	9,000.00
				UNDP	30000	MPTF-SIF00	71400	Contractual Services - Individ	27,684.00
				UNDP	30000	MPTF-SIF00	72100	Contractual Services-Companies	0.00
				HND-Fundacion de la UNAH	30000	MPTF-SIF00	72100	Contractual Services-Companies	8,000.00
				UNDP	30000	MPTF-SIF00	72500	Supplies	1,000.00
				UNDP	30000	MPTF-SIF00	72600	Grants	116,076.00
				UNDP	30000	MPTF-SIF00	75100	Facilities & Administration	11,323.21
	UNDP	30000	MPTF-SIF00	75700	Training, Workshops and Confer	0.00			
TOTAL								657,349.50	
00115176 Gestión de Proyecto	Asegurada la implementación	1/4/2019	31/12/2020	UNDP	30000	MPTF-SIF00	61200	Salaries Costs - GS Staff	6,322.00
				UNDP	30000	MPTF-SIF00	62200	Recur Payroll Costs-GS Staff	1,700.00
				UNDP	30000	MPTF-SIF00	63500	Insurance and Security Costs	420.00
				UNDP	30000	MPTF-SIF00	64200	Staff Mgmt Costs - GS Staff	100.00
				UNDP	30000	MPTF-SIF00	64300	Staff Mgmt Costs - IP Staff	516.00
				UNDP	30000	MPTF-SIF00	65100	After Service Insurance	400.00
				UNDP	30000	MPTF-SIF00	71300	Local Consultants	2,000.00



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		Start	End		Fund	Donor	Budget Descr	Amount US\$	
	Asegurada la implementación	1/4/2019	31/12/2020	UNDP	30000	MPTF-SIF00	71400	Contractual Services - Individ	121,611.00
				UNDP	04000	UNDP	71600	Travel	2,551.00
				UNDP	30000	MPTF-SIF00	71600	Travel	2,038.91
				UNDP	30000	MPTF-SIF00	72400	Communic & Audio Visual Equip	14,946.67
				UNDP	30000	MPTF-SIF00	72800	Information Technology Equipmt	0.00
				UNDP	30000	MPTF-SIF00	73100	Rental & Maintenance-Premises	17,233.70
				UNDP	30000	MPTF-SIF00	74200	Audio Visual&Print Prod Costs	11,337.59
				UNDP	30000	MPTF-SIF00	74500	Miscellaneous Expenses	555.49
				UNDP	30000	MPTF-SIF00	75100	Facilities & Administration	12,724.70
				UNDP	30000	MPTF-SIF00	75700	Training, Workshops and Confer	2,600.00
TOTAL									197,057.06
GRAND TOTAL									1,185,534.01



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		Start	End		Fund	Donor	Budget Descr	Amount US\$	
00114412 Fortalecimiento institucional	Funcionarios claves	10/9/2018	31/12/2020	UNDP	30000	MPTF-SIF00	71400	Contractual Services - Individ	3,950.00
				UNDP	30000	MPTF-SIF00	75100	Facilities & Administration	276.50
TOTAL									4,226.50
00114414 Gestión del datos	Actores claves	1/4/2019	31/12/2020	UNDP	30000	MPTF-SIF00	71500	UN Volunteers	3,800.00
				UNDP	30000	MPTF-SIF00	75100	Facilities & Administration	266.00
	Datos de calidad	1/4/2019	31/12/2020	UNDP	30000	MPTF-SIF00	71400	Contractual Services - Individ	5,900.00
				UNDP	30000	MPTF-SIF00	75100	Facilities & Administration	413.00
TOTAL									10,379.00
00115176 Gestión de Proyecto	Asegurada la implementación	1/4/2019	31/12/2020	UNDP	30000	MPTF-SIF00	64300	Staff Mgmt Costs - IP Staff	210.00
				UNDP	30000	MPTF-SIF00	71400	Contractual Services - Individ	24,795.00
				UNDP	30000	MPTF-SIF00	72400	Communic & Audio Visual Equip	3,844.00
				UNDP	30000	MPTF-SIF00	73100	Rental & Maintenance-Premises	2,482.00
				UNDP	30000	MPTF-SIF00	74500	Miscellaneous Expenses	374.00
				UNDP	30000	MPTF-SIF00	75100	Facilities & Administration	2,219.34
TOTAL									33,924.34
GRAND TOTAL									48,529.84



ACTA DE INSTALACIÓN DEL COMITÉ DIRECTIVO NACIONAL DE LA INICIATIVA SPOTLIGHT

En la Ciudad de Tegucigalpa, Municipio del Distrito Central, en el Salón Madrid IV del Hotel Clarion, siendo las 10:30 a.m. del día veintiocho de julio de dos mil veintidós, reunidos los miembros integrantes del Comité Directivo Nacional Spotlight, la Señora Sub Secretaria de Estado en el Despacho de la Presidencia, Dessiré Flores Dubon; el Señor Canciller de la República de Honduras, Eduardo Enrique Reina; la Señora Sub Secretaria de Estado en el Despacho de Seguridad, Julissa Villanueva; la Señora Directora de Niñez, Adolescencia y Familia, Dulce María Villanueva; la Señora Secretaria de Estado en el Despacho de Asuntos de la Mujer, Doris García; la señora Encargada de Negocio de la Delegación de la Unión Europea en Honduras, Sonia Vega a.i.; la Señora Coordinadora Residente del Sistema de las Naciones Unidas (SNU) en Honduras, Alice Shackelford; las señoras Xiomara Bu, Suyapa Martínez, Jessica Sánchez como Representantes del Grupo Nacional de Referencia de la Sociedad Civil; convocados para la Instalación del **COMITÉ DIRECTIVO NACIONAL DE LA INICIATIVA SPOTLIGHT**, creado conforme la Sección de Governance Arrangements del Documento de Proyecto de la Iniciativa Spotlight (suscrito por el Gobierno y el SNU), se procedió de la siguiente manera: **PRIMERO:** la Señora Sub Secretaria de Estado en el Despacho de la Presidencia, Dessiré Flores Dubon comprobó el quórum y procedió a dar lectura a la Agenda para su aprobación, conforme lo siguiente: 1. Instalación del Comité Directivo Nacional; 2. Presentación resumen de actividades y resultados de la Iniciativa Spotlight; 3. Presentación y aprobación del Plan de Trabajo de la Fase II de la Iniciativa Spotlight; 4. Presentación, aprobación y firma de los Términos de Referencia del Comité Directivo Nacional; 5. Acuerdos y acciones a seguir; y 6. Cierre de la reunión; **SEGUNDO:** la Señora Sub Secretaria de Estado en el Despacho de la Presidencia, Dessiré Flores Dubon; la Señora Coordinadora Residente del Sistema de las Naciones Unidas (SNU) en Honduras, Alice Shackelford; el señor Embajador de la Delegación de la Unión Europea en Honduras, Jaume Segura y la señora Xiomara Bu, en representación del Grupo Nacional de Referencia de la Sociedad Civil manifestaron sus palabras de bienvenida a la reunión; **TERCERO:** A continuación se desarrolló la Agenda anterior, en la siguiente forma: a) Se declaró instalado el Comité Directivo Nacional de la Iniciativa Spotlight, acordando que las Secretarías de Estado representantes serían las ahora miembros del nuevo Comité durante la segunda fase de implementación de la Iniciativa Spotlight; b) se realizó la presentación, discusión y aprobación sobre los Términos de Referencia del Comité Directivo Nacional; c) se realizó la presentación de los resultados a la fecha de las actividades realizadas por la Iniciativa Spotlight y se llevó a cabo la discusión y aprobación del Plan de Trabajo de la Fase II de la Iniciativa Spotlight; **CUARTO:** se solicitaron a los miembros del Comité sus comentarios sobre las presentaciones realizadas en torno a los Términos de Referencia del CDN, resultados y el Plan de Trabajo de la Fase II de la Iniciativa Spotlight; **QUINTO:** la Señora Sub Secretaria de Estado en el Despacho de la Presidencia, Dessiré Flores Dubon, después de agotados los puntos de Agenda, declaró cerrada la Sesión Solemne de Instalación del Comité Directivo Nacional, a las 12:00 m. Se firma la presente Acta por los miembros integrantes del Comité Directivo

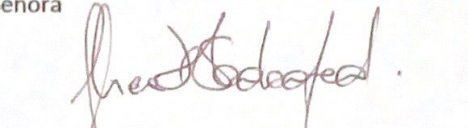


Nacional de la Iniciativa Spotlight. Se adjunta la ayuda memoria de la reunión, los Términos de Referencia del Comité y el Plan de Trabajo de la Fase II de la Iniciativa Spotlight aprobados. En fe,

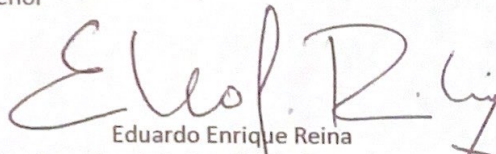
Señora


Dessiré Flores Dubón
Sub Secretaria de Estado en el Despacho de la Presidencia

Señora


Alice Shackelford
Coordinadora Residente del Sistema de las Naciones Unidas (SNU) en Honduras


Señor


Eduardo Enrique Reina
Canciller de la República de Honduras

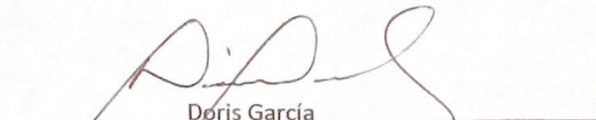
Señor


Sonia Vega
Encargada de Negocios de la Delegación de la Unión Europea en Honduras a.i.

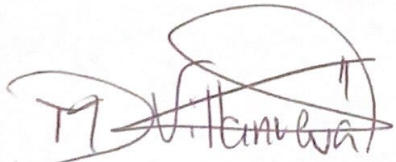
Señora


Julissa Villanueva
Sub Secretaria de Estado en el Despacho de Seguridad

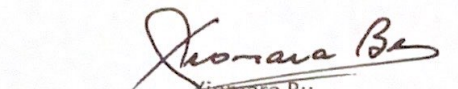
Señora


Doris García
Secretaria de Estado en el Despacho de Asuntos de la Mujer

Señora


Dulce María Villanueva
Directora de Niñez, Adolescencia y Familia (DINAF)

Señora


Xiomara Bu
Representante del Grupo Nacional de Referencia de la Sociedad Civil

Señora


Jessica Sánchez
Representante del Grupo Nacional de Referencia de la Sociedad Civil

Señora

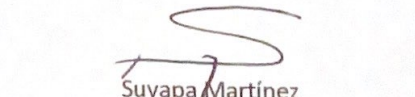

Suyapa Martínez
Representante del Grupo Nacional de Referencia de la Sociedad Civil

Table A - BUDGET by UNDG CATEGORIES and SUMMARY BY OUTCOME

SPOTLIGHT COUNTRY PROGRAMME: **Honduras**

BUDGET BY UNDG CATEGORIES

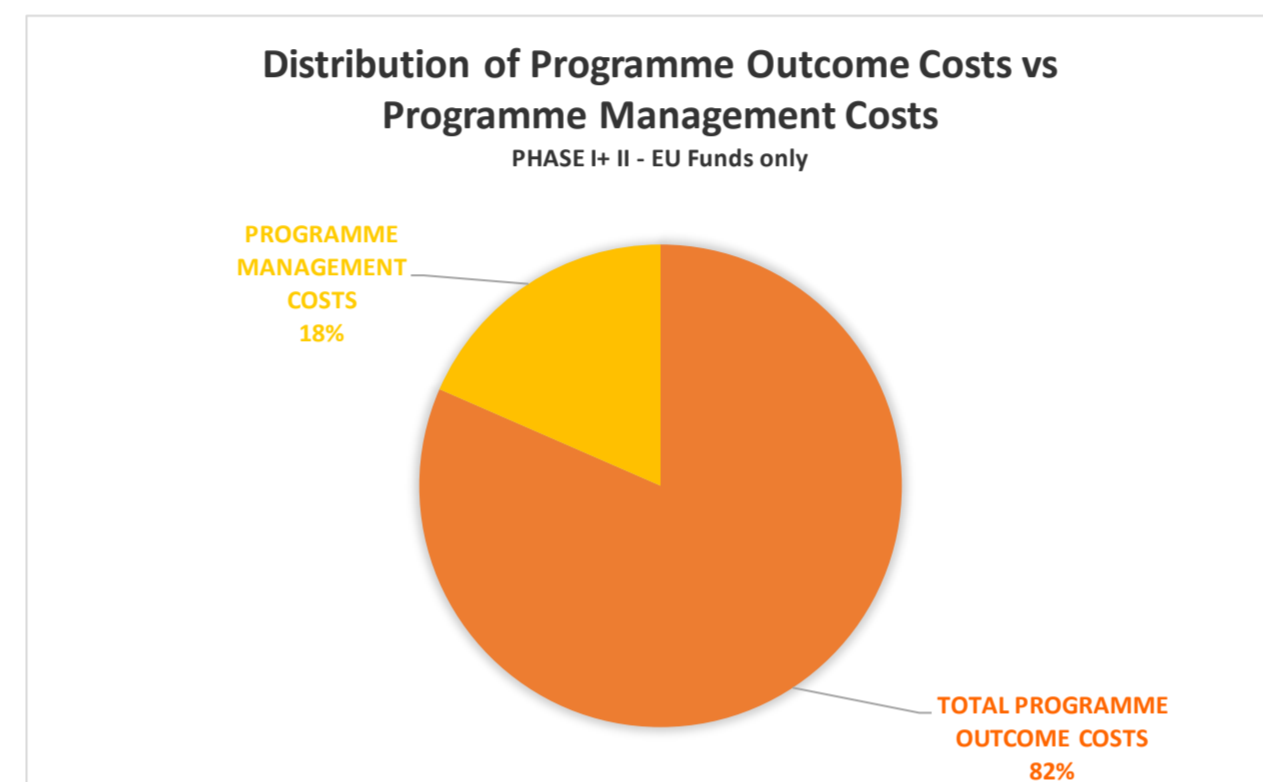
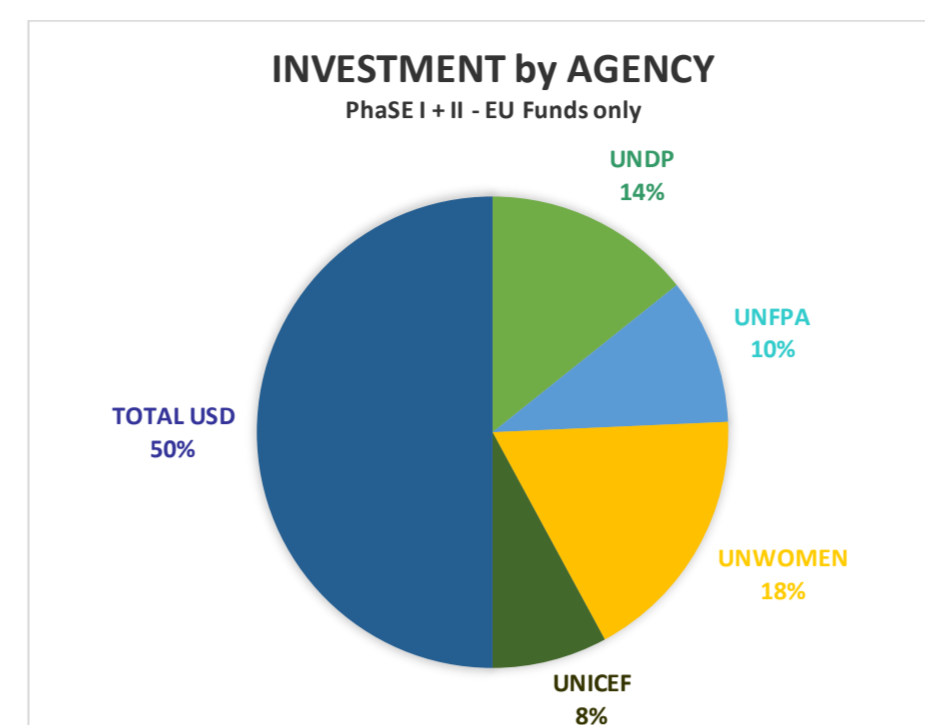
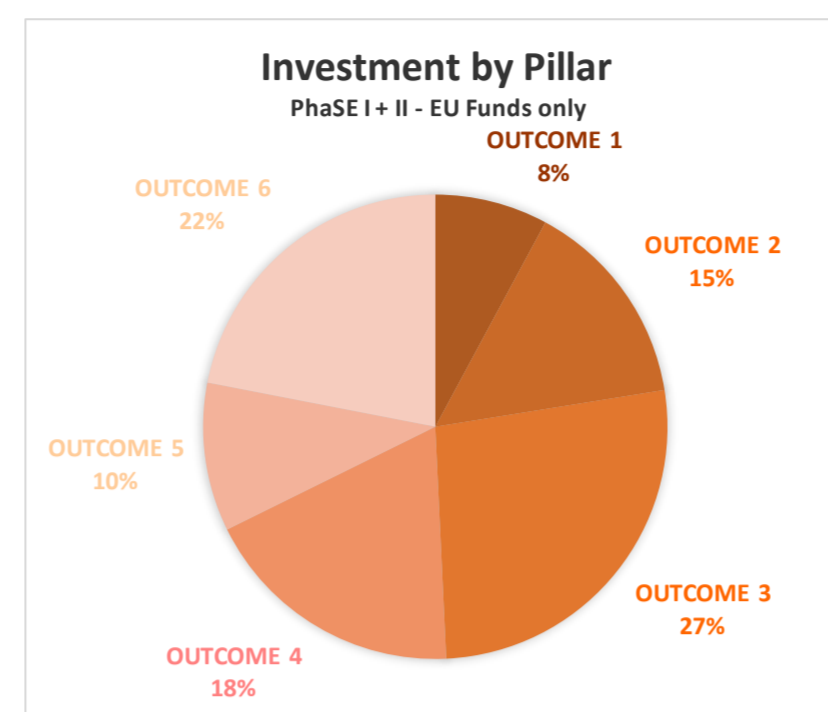
PHASE I + PHASE II COMBINED												
UNDG BUDGET CATEGORIES	UNDP		UNFPA		UNWOMEN		UNICEF		TOTAL USD			% by UNDG category
	Spotlight EU Contribution (USD)	RUNO Contrib. (USD)	Spotlight EU Contribution (USD)	RUNO Contrib. (USD)	Spotlight EU Contribution (USD)	RUNO Contrib. (USD)	Spotlight EU Contribution (USD)	RUNO Contrib. (USD)	Spotlight EU Contribution (USD)	RUNO Contrib. (USD)	Grand Total	%
1. Staff and other personnel	47,733	152,272	157,173	175,175	0	101,333	210,013	335,514	414,918	764,749	1,179,667	4%
2. Supplies, Commodities, Materials	13,078	-	175,486	7,000	35,629	-	-	-	224,194	7,000	231,194	2%
3. Equipment, Vehicles, and Furniture (including Depreciation)	81,391	-	94,034	-	-	-	-	-	175,425	-	175,425	2%
4. Contractual services	1,933,966	37,643	477,657	33,450	1,450,655	31,667	146,661	13,521	4,008,939	116,280	4,125,219	42%
5. Travel	28,180	-	64,824	-	47,692	-	26,547	14,777	167,243	14,777	182,020	2%
6. Transfers and Grants to Counterparts	285,717	-	329,988	97,299	1,793,662	15,000	1,105,812	181,680	3,515,180	293,979	3,809,158	37%
7. General Operating and other Direct Costs	354,100	18,184	627,947	53,300	94,856	38,000	30,014	45,240	1,106,918	154,724	1,261,642	12%
Total Direct Costs	2,744,165	208,554	1,927,110	366,224	3,422,495	186,000	1,519,047	590,732	9,612,817	1,351,509	10,964,326	93%
8. Indirect Support Costs (Max. 7%)	192,092	-	134,898	-	239,575	-	106,333	-	672,897	-	672,897	7%
TOTAL Costs	2,936,255	208,554	2,062,007	366,224	3,662,071	186,001	1,625,381	590,732	10,285,714	1,351,509	11,637,223	100%

PHASE I												
UNDG BUDGET CATEGORIES	UNDP		UNFPA		UNWOMEN		UNICEF		TOTAL USD			% by UNDG category
	Spotlight EU Contribution (USD)	RUNO Contrib. (USD)	Spotlight EU Contribution (USD)	RUNO Contrib. (USD)	Spotlight EU Contribution (USD)	RUNO Contrib. (USD)	Spotlight EU Contribution (USD)	RUNO Contrib. (USD)	Spotlight EU Contribution (USD)	RUNO Contrib. (USD)	Grand Total	%
1. Staff and other personnel	31,419	110,302	103,973	73,775	-	64,000	166,512	290,360	301,904	538,437	840,341	4%
2. Supplies, Commodities, Materials	13,078	-	174,534	7,000	34,628	-	-	-	222,241	7,000	229,241	3%
3. Equipment, Vehicles, and Furniture (including Depreciation)	81,391	-	94,034	-	-	-	-	-	175,425	-	175,425	2%
4. Contractual services	1,320,680	18,221	334,289	33,450	889,861	20,000	96,661	13,521	2,641,491	85,191	2,726,682	37%
5. Travel	12,850	-	19,440	-	14,205	-	18,047	14,777	64,542	14,777	79,320	1%
6. Transfers and Grants to Counterparts	220,717	-	157,013	97,299	1,364,229	15,000	798,308	16,680	2,540,266	128,979	2,669,245	35%
7. General Operating and other Direct Costs	217,785	12,184	474,088	30,800	69,475	24,000	21,755	45,240	783,103	112,224	895,327	11%
Total Direct Costs	1,897,920	140,707	1,357,371	242,324	2,372,398	123,000	1,101,283	380,578	6,728,972	886,608	7,615,580	93%
8. Indirect Support Costs (Max. 7%)	132,853	-	95,016	-	166,066	-	77,091	-	471,028	-	471,028	7%
TOTAL Costs	2,030,773	140,707	1,452,387	242,324	2,538,465	123,000	1,178,375	380,578	7,200,000	886,608	8,086,608	100%

PHASE II												
UNDG BUDGET CATEGORIES	UNDP		UNFPA		UNWOMEN		UNICEF		TOTAL USD			% by UNDG category
	Spotlight EU Contribution (USD)	RUNO Contrib. (USD)	Spotlight EU Contribution (USD)	RUNO Contrib. (USD)	Spotlight EU Contribution (USD)	RUNO Contrib. (USD)	Spotlight EU Contribution (USD)	RUNO Contrib. (USD)	Spotlight EU Contribution (USD)	RUNO Contrib. (USD)	Grand Total	%
1. Staff and other personnel	16,314	42,425	53,200	101,400	0	37,333	43,500	45,154	113,014	226,312	339,326	4%
2. Supplies, Commodities, Materials	-	-	952	-	1,001	-	-	-	1,953	-	1,953	0%
3. Equipment, Vehicles, and Furniture (including Depreciation)	-	-	-	-	-	-	-	-	-	-	-	0%
4. Contractual services	613,286	19,422	143,368	-	560,794	11,667	50,000	-	1,367,448	31,089	1,398,537	47%
5. Travel	15,330	-	45,384	-	33,487	-	8,500	-	102,701	-	102,701	4%
6. Transfers and Grants to Counterparts	65,000	-	172,976	-	429,434	-	307,504	165,000	974,913	165,000	1,139,913	34%
7. General Operating and other Direct Costs	136,315	6,000	153,859	22,500	25,381	14,000	8,260	-	323,815	42,500	366,315	11%
Total Direct Costs	846,245	67,847	569,739	123,900	1,050,097	63,000	417,764	210,154	2,883,845	464,901	3,348,746	93%
8. Indirect Support Costs (Max. 7%)	59,237	-	39,882	-	73,509	-	29,243	-	201,869	-	201,869	7%
TOTAL Costs	905,482	67,847	609,620	123,900	1,123,606	63,000	447,007	210,154	3,085,714	464,901	3,550,615	100%

SUMMARY BY OUTCOME (EU funds only)

PHASE I + PHASE II COMBINED					
OUTCOME/PILLAR	UNDP	UNFPA	UNWOMEN	UNICEF	TOTAL USD
	Spotlight EU contribution (USD)	Spotlight EU contribution (USD)	Spotlight EU contribution (USD)	Spotlight EU contribution (USD)	Spotlight EU contribution (USD)
OUTCOME 1	87,482.56	-	527,302	-	614,784
OUTCOME 2	948,052.02	-	173,154	-	1,121,206
OUTCOME 3	-	613,280	581,131	951,825	2,146,236
OUTCOME 4	127,767.27	938,545	150,971	244,733	1,462,016
OUTCOME 5	810,826.60	-	-	-	810,827
OUTCOME 6	-	77,130	1,575,108	32,201	1,684,440
TOTAL PROGRAMME OUTCOME COSTS	1,974,128.46	1,628,955	3,007,665	1,228,759	7,839,508
PROGRAMME MANAGEMENT COSTS	770,036.36	298,155	414,830	290,288	1,773,309
Total Direct Costs	2,744,164.81	1,927,110	3,422,495	1,519,047	9,612,817
8. Indirect Support Costs (Max. 7%)	192,090.54	134,898	239,575	106,333	672,897
TOTAL Costs	2,936,255.35	2,062,007	3,662,070	1,625,380	10,285,714



PHASE I					
OUTCOME/PILLAR	UNDP	UNFPA	UNWOMEN	UNICEF	TOTAL USD
	Spotlight EU contribution (USD)	Spotlight EU contribution (USD)	Spotlight EU contribution (USD)	Spotlight EU contribution (USD)	Spotlight EU contribution (USD)
OUTCOME 1	87,483	-	335,521	-	423,003
OUTCOME 2	659,666	-	157,695	-	817,361
OUTCOME 3	-	529,887	433,446	666,718	1,630,051
OUTCOME 4	127,767	540,258	134,971	172,336	975,331
OUTCOME 5	551,280.12	-	-	-	551,280
OUTCOME 6	-	49,332	996,196	32,201	1,077,728
TOTAL PROGRAMME OUTCOME COSTS	1,426,196	1,119,476	2,057,828	871,255	5,474,756
PROGRAMME MANAGEMENT COSTS	471,723.69	237,895	314,570	230,028	1,254,217
Total Direct Costs	1,897,920	1,357,371	2,372,398	1,101,283	6,728,972
8. Indirect Support Costs (Max. 7%)	132,853	95,016	166,068	77,090	471,028
TOTAL Costs	2,030,773	1,452,387	2,538,466	1,178,373	7,200,000

PHASE II					
OUTCOME/PILLAR	UNDP	UNFPA	UNWOMEN	UNICEF	TOTAL USD
	Spotlight EU contribution (USD)	Spotlight EU contribution (USD)	Spotlight EU contribution (USD)	Spotlight EU contribution (USD)	Spotlight EU contribution (USD)
OUTCOME 1	-	-	191,781	-	191,781
OUTCOME 2	288,386	-	15,460	-	303,845
OUTCOME 3	-	83,393	147,685	285,107	516,184
OUTCOME 4	-	398,287	16,000	72,397	486,684
OUTCOME 5	259,546.48	-	-	-	259,546
OUTCOME 6	-	27,799	578,912	-	606,711
TOTAL PROGRAMME OUTCOME COSTS	547,932	509,479	949,837	357,504	2,364,752
PROGRAMME MANAGEMENT COSTS	298,313	60,260	100,260	60,260	519,092
Total Direct Costs	846,245	569,739	1,050,097	417,764	2,883,845
8. Indirect Support Costs (Max. 7%)	59,237	39,882	73,507	29,243	201,869
TOTAL Costs	905,482	609,620	1,123,604	447,007	3,085,714

519,092.04

	MONTOS EN AWP	PORCENTAJE EN AWP	PORCENTAJE SOLICITADO POR INICIATIVA
MONITOREO	196,765.45	2.0%	2%
COMUNICACIÓN	487,453.44	5.1%	2%
AUDITORIA	96,128.45	1.0%	1%
OSC	3,131,865.11	33%	30 A 50%

Table C - BUDGET by UNDG CATEGORIES COMPARACION CON BUDGET PHASE I + PHASE II APROBADA
SECRETARIADO VRS BUDGET CDN 2022

SPOTLIGHT COUNTRY PROGRAMME : HONDURAS

BUDGET by UNDG CATEGORIES

UNDG BUDGET CATEGORIES	Recipient UN Organization: UNDP Aprobado		Recipient UN Organization: UNDP Propuesto		Budget Variation	
	Spotlight (USD)	RUNO Contri. (USD)	Spotlight (USD)	RUNO Contri. (USD)	Spotlight (USD)	RUNO Contri. (USD)
1. Staff and other personnel	56,784	146,580	47,733	152,727	- 9,051	6,147
2. Supplies, Commodities, Materials	54,521	-	13,078	-	- 41,443	
3. Equipment, Vehicles, and Furniture (including Depreciation)	100,923	-	81,391	-	- 19,532	
4. Contractual services	1,782,284	37,164	1,933,966	37,643	151,682	479
5. Travel	41,841	-	28,180	-	- 13,661	
6. Transfers and Grants to Counterparts	434,950	-	285,717	-	- 149,233	
7. General Operating and other Direct Costs	272,860	26,389	354,100	18,184	81,240	- 8,205
Total Direct Programme Costs	2,744,164	210,134	2,744,165	208,554	-	- 1,580
8. Indirect Support Costs (7%)	192,093		192,092			
GRAND TOTAL Costs	2,936,256	210,134	2,936,255	208,554		

25% of contribution **734,063.93****CHANGES** **232,921**

UNDG BUDGET CATEGORIES	Recipient UN Organization: UNFPA Aprobado		Recipient UN Organization: UNFPA Propuesto		Budget Variation	
	Spotlight (USD)	RUNO Contri. (USD)	Spotlight (USD)	RUNO Contri. (USD)	Spotlight (USD)	RUNO Contri. (USD)
1. Staff and other personnel	225,303	175,175	157,173	175,175	- 68,130	-
2. Supplies, Commodities, Materials	298,191	7,000	175,486	7,000	- 122,705	-
3. Equipment, Vehicles, and Furniture (including Depreciation)	129,958	-	94,034	-	- 35,924	-
4. Contractual services	567,884	33,450	477,657	33,450	- 90,227	-
5. Travel	26,895	-	64,824	-	37,929	-
6. Transfers and Grants to Counterparts	250,775	97,299	329,988	97,299	79,213	-
7. General Operating and other Direct Costs	428,103	53,300	627,947	53,300	199,844	-
Total Direct Programme Costs	1,927,110	366,224	1,927,110	366,224	-	-
8. Indirect Support Costs (7%)	134,898		134,898			
GRAND TOTAL Costs	2,062,007	366,224	2,062,007	366,224		

25% of contribution **515,501.87****CHANGES** **316,986**

UNDG BUDGET CATEGORIES	Recipient UN Organization: UNICEF Aprobado		Recipient UN Organization: UNICEF Propuesto		Budget Variation	
	Spotlight (USD)	RUNO Contri. (USD)	Spotlight (USD)	RUNO Contri. (USD)	Spotlight (USD)	RUNO Contri. (USD)
1. Staff and other personnel	227,528	335,514	210,013	335,514	- 17,515	- 0
2. Supplies, Commodities, Materials	10,000	-	-	-	- 10,000	-
3. Equipment, Vehicles, and Furniture (including Depreciation)	-	-	-	-	-	-
4. Contractual services	85,000	13,521	146,661	13,521	61,661	-
5. Travel	30,054	14,777	26,547	14,777	- 3,507	-
6. Transfers and Grants to Counterparts	1,133,761	181,680	1,105,812	181,680	- 27,950	-
7. General Operating and other Direct Costs	32,705	45,240	30,014	45,240	- 2,691	-
Total Direct Programme Costs	1,519,048	590,732	1,519,047	590,732	-	- 0
8. Indirect Support Costs (7%)	106,333		106,333			
GRAND TOTAL Costs	1,625,383	590,732	1,625,381	590,732		

25% of contribution	915,517.74
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CHANGES	61,661
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UNDG BUDGET CATEGORIES	Recipient UN Organization: UNW Aprobado		Recipient UN Organization: UNW Propuesto		Budget Variation	
	Spotlight (USD)	RUNO Contri. (USD)	Spotlight (USD)	RUNO Contri. (USD)	Spotlight (USD)	RUNO Contri. (USD)
1. Staff and other personnel	0	101,333	0	101,333	-	-
2. Supplies, Commodities, Materials	34,391	-	35,629	-	- 1,239	-
3. Equipment, Vehicles, and Furniture (including Depreciation)	4,976	-	-	-	4,976	-
4. Contractual services	1,406,950	31,667	1,450,655	31,667	- 43,705	-
5. Travel	15,814	-	47,692	-	- 31,878	-
6. Transfers and Grants to Counterparts	1,862,860	15,000	1,793,662	15,000	69,198	-
7. General Operating and other Direct Costs	97,505	38,000	94,856	38,000	2,649	-
Total Direct Programme Costs	3,422,495	186,000	3,422,495	186,000		-
8. Indirect Support Costs (7%)	239,575		239,575			
GRAND TOTAL Costs	3,662,071	186,000	3,662,071	186,001	-	-

25% of contribution	915,517.74
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CHANGES	76,822
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Dora Gabriela Matamoros Velasquez

De: Dora Gabriela Matamoros Velasquez
Enviado el: jueves 01 de septiembre de 2022 17:28
Para: Tania Martinez; Maria D Castro
CC: Rosenely Diegues Peixoto; Claudia Waleska Espinal Fonseca
Asunto: RE: Financiamiento de delegaciones al Simposio Global Spotlight

Estimada Tania:

Espero se encuentre bien.

Muchas gracias por su respuesta.

He ingresado los datos en el módulo del viaje y el **costo total es de \$ 2,551.00** que se desglosa de la siguiente manera:

1. DSA por 4 noches (\$ 381.00 diario): \$ 1,524.00 (Viaje del 15 al 19 septiembre)
2. 4 gastos terminales: \$ 47.00 x 4: \$ 188.00
3. Pasaje aéreo: \$ 839.00

Select	*Expense Type	*Expense Date	Monetary Amount	Transaction Amount	*Transaction Currency	*Payment Type	*Billing Type		
<input type="checkbox"/>	DSA (Standard)	15/09/2022	1,524.00	1524.00	USD	Claimable	Standard	Detail	+
<input type="checkbox"/>	Terminal Manual	15/09/2022	188.00	188.00	USD	Claimable	Standard	Detail	+
<input type="checkbox"/>	Travel Fare (Air/Surface)	22/08/2022	839.00	20414.55	HNL	Inversiones Aerc	Standard	Detail	+

Totals					
Total Expenses in this report:	2,551.00	USD	Due Employee:	1,712.00	USD
Non-Reimbursable Expenses:	0.00	USD	Due Vendor:	839.00	USD
Prepaid Expenses:	0.00	USD			
Employee Credits:	0.00	USD			
Vendor Credits:	0.00	USD	Official Fare:	0.00	USD
Cash Advances Applied:	0.00	USD	Preferred Fare:	0.00	USD

Muchas gracias,

Saludos,

De: Tania Martinez <tania.martinez@undp.org>

Enviado el: miércoles 31 de agosto de 2022 09:39:AM

Para: Maria D Castro <maria.castro@undp.org>

CC: Dora Gabriela Matamoros Velasquez <dora.matamoros@undp.org>; Rosenely Diegues Peixoto <rose.diegues@undp.org>; Claudia Waleska Espinal Fonseca <claudia.espinal@undp.org>

Asunto: RE: Financiamiento de delegaciones al Simposio Global Spotlight

Estimada Maria,

La Representación ha autorizado utilizar fondos trac para cubrir esta misión. Para nosotros es importante que PNUD este representado en este evento.

Favor nos confirman el monto a cubrir para hacer la revisión presupuestaria para incluir los recursos en el Proyecto Spotlight.

Saludos,

From: Maria D Castro

Sent: Friday, August 26, 2022 8:13 AM

To: Sergio Giovanni Aguinada Arevalo <sergio.aguinadaarevalo@un.org>; vita.randazzo@unwomen.org; nzuniga@unicef.org; carias@unfpa.org

Cc: alduvin@unfpa.org; Marcela Suazo Mendoza <marcela.suazo@one.un.org>; Dora Gabriela Matamoros Velasquez <dora.matamoros@undp.org>; alice.shackelford@un.org

Subject: RE: Financiamiento de delegaciones al Simposio Global Spotlight

Buenos Sergio y colegas:

Gracias por compartir esta comunicación. Hubiera sido ideal tener esta claridad sobre el financiamiento de las participaciones antes.

De nuestro lado, ya se han comprado boleto y pagado la reserva de hotel con fondos SI, precisamente para asegurar lograr las tarifas más bajas.

Comunicaré esto a mi gerencia.

Saludos y feliz viernes.

Maria

From: Sergio Giovanni Aguinada Arevalo <sergio.aguinadaarevalo@un.org>

Sent: Thursday, August 25, 2022 10:04 PM

To: vita.randazzo@unwomen.org; Maria D Castro <maria.castro@undp.org>; nzuniga@unicef.org; carias@unfpa.org

Cc: alduvin@unfpa.org; Marcela Suazo Mendoza <marcela.suazo@one.un.org>; Dora Gabriela Matamoros Velasquez <dora.matamoros@undp.org>; alice.shackelford@un.org

Subject: Financiamiento de delegaciones al Simposio Global Spotlight

Importance: High

Estimadas colegas,

Espero el presente les encuentre bien.

Comparto con ustedes que este día recibí una llamada de Nahla, seguida de correo que comparto a continuación, quien me manifestó la necesidad de garantizar que el número de personas cuya participación en el simposio global sea financiada con fondos de la UE no sea mayor a 5, por lo que, de ser necesario, proceder a revisar a la baja la integración de las delegaciones de país.

En tal sentido, consideramos clave garantizar la participación de las representaciones de Gobierno y Sociedad Civil, que para nuestro caso sería un total de cuatro personas, más Marcela que acompañaría de parte de la coordinación Interagencial.

Como lo menciona Nahla, la participación de representantes de las agencias es bienvenida, siempre que sea financiada con fondos distintos de los de la UE. Por lo que la delegación podría mantener su integración actual, mediando la consideración sobre el financiamiento antes referida.

Agradecemos de antemano la comprensión y sus confirmaciones para el día de mañana, respecto de las colegas en asistirían en representación de las RUNO bajo los términos antes referidos, a fin de informar al secretariado a la brevedad posible la integración final de la delegación de Honduras. Y con ello, procurar la reserva de habitaciones igualmente el día de mañana. Gracias.

Saludos cordiales,

Sergio



Sergio Aguiñada [Sr.]
Jefe de Oficina
Oficina de la Coordinadora Residente (OCR)

.....
Edificio Naciones Unidas • Av. República de México #2816
Colonia San Carlos • Tegucigalpa • 11101
sergio.aguinadaarevalo@un.org • Tel +503 7210-1116
www.honduras.un.org • Twitter: @ONUHN



From: Nahla Valji
Sent: Thursday, August 25, 2022 8:30 PM
To: Sergio Aguinada <Sergio.Aguinada@one.un.org>
Cc: Erin Kenny <erin.kenny@un.org>; Alessandra Roccasalvo <alessandra.roccasalvo@un.org>; Koye Adeboye <koye.adeboye@un.org>; Heran Ayele <heran.ayele@un.org>
Subject: Follow up to our call

Dear Sergio,

It was good speaking with you just now. As discussed, I am writing to highlight the EU's concern on the overall number of UN participants at the Global Learning Symposium. As such, we are asking that programmes bring these numbers down and that we address the perceptions large delegation numbers may contribute to, and avoid any potential ineligibility of costs.

In the case of Honduras, we are kindly requesting that you **reduce the number of RUNO representatives included in the delegation**, due to the abovementioned reason. Overall, we would like to aim to have delegations that are 5 or less in total. Having said that, please note that RUNO colleagues are of course welcome to attend, provided they use other sources of funding (non-Spotlight).

We look forward to hearing back from you on the revised list of delegates as soon as possible, and as mentioned would very much encourage that those who will be participating book their hotel room quickly at the rate we have secured.

We are looking forward to a great meeting in Cancun and thank you again for your work in support of this as well as your understanding and patience.

Warm regards,

Nahla

Nahla Valji

Global Coordinator, Spotlight Initiative
Executive Office of the Secretary-General

New York, NY

Tel: +1-212-963-9361

Mobile: +1-917-951-6061

E-mail: valji@un.org

@nahlav



16 August 2022

Dear Ms. Maria Castro,

I have the honour of inviting you to participate in the **Spotlight Initiative Global Learning Symposium**, organised by the United Nations, which will take place over the course of three days from 16 - 18 September 2022 at the Paradisus Hotel in Cancún, Mexico.

Violence against women and girls is one of the most widespread, persistent and devastating human rights violations in our world today. One in three women worldwide have experienced physical or sexual violence.

Launched in September 2017, the Spotlight Initiative is the world's largest, targeted partnership to end violence against women and girls. The Initiative brings together governments, donors, civil society, the private sector and the UN system to deliver on the achievement of the Sustainable Development Goals in a comprehensive manner, leveraging comparative expertise.

The Spotlight Initiative Global Learning Symposium will convene the Initiative's stakeholders for an in-person global knowledge exchange that reflects on the Spotlight Initiative's journey and galvanizes its gains to sustain momentum for ending violence against women and girls.

As a member of the Spotlight Initiative Secretariat team and valuable contributor to the Spotlight Initiative, you are invited to travel to Cancún and attend the event in person. We look forward to your active participation across several of the plenary and satellite sessions organised at the Symposium.

A concept note for the event is attached herewith for your kind reference. Kindly confirm your participation via email to gl@spotlightinitiative.org. I look forward to seeing you in Mexico.

Yours Sincerely,

Ms. Nahla Valji
Global Coordinator, Spotlight Initiative
Executive Office of the
UN Secretary-General

Ms. Maria Castro
Spotlight Initiative Coordinator
United Nations Development Programme (UNDP)
Tegucigalpa, Honduras
maria.castro@undp.org



Global
Learning
Symposium
Cancún, 2022

CONCEPT NOTE

- **Title:** Galvanizing our Gains: past, present and future
- **Format:** Three day, in-person event. Plenary and parallel sessions
- **Dates:** 16-18 September 2022
- **Venue:** Hotel Paradisus Cancún, Boulevard Kukulcan, Cancún, Mexico

Overview

The Spotlight Initiative Secretariat will be hosting its Global Learning Symposium from 16 - 18 September 2022 at the Paradisus Hotel in Cancún, Mexico – just ahead of the 2022 Sexual Violence Research Initiative (SVRI) Forum.

The Symposium will convene more than 150 of the Initiative's stakeholders from 25 countries for an in-person global knowledge exchange that reflects on the Spotlight Initiative's journey and galvanizes its gains to sustain momentum for ending violence against women and girls.

Objectives and outcomes

The main objective of the Global Learning Symposium is to convene Spotlight Initiative's stakeholders to cement progress towards ending violence against women and girls and ensure programme sustainability at national, regional and global levels. Additionally, participants will reflect on the Initiative's journey to identify what successes and opportunities for improvement.

Expected outcomes of the Global Learning Symposium include:

- Strengthened networks within Spotlight Initiative's ecosystem of partners
- A clearer understanding solutions and barriers to effective Spotlight Initiative programme design and implementation
- Identified opportunities for adaptation, replication and scale-up
- Increased capacity to effectively execute operational, communications, reporting and civil society-related plans and activities.
- Drawing on the outcomes of the symposium, a knowledge product on sustainability will be produced.





Global
Learning
Symposium
Cancún, 2022

CONCEPT NOTE

Participants

The Symposium will bring together approximately 150 Spotlight Initiative stakeholders from more than 25 country and regional programmes across the globe, including government representatives, donors, civil society partners, youth activists, technical experts, communications focal points, knowledge management teams, representatives of UN agencies, UN Resident Coordinators, and Spotlight Initiative Programme Coordinators.

The Symposium is an invitation-only event.

Design

The Symposium will use various learning techniques, with an emphasis on participatory learning and knowledge exchange. There will be a combination of plenary sessions, small group discussions, workshops and panels, many of which will be facilitated by and for country and regional teams and partners.

Draft agenda (subject to change)

Day 1 | 16 Sep | Theme: Past: celebrating successes

Time	Room	Session Title	Session type
8:30 am - 9:00 a.m.	Plenary	Registration	Networking
9:00 am - 9:30 a.m.	Plenary	Welcome and Opening Remarks	High-level, formal
9:30 am - 10:00 a.m.	Plenary	"Fireside chats"	Panel
10:00 - 10:30 a.m.	Plenary	Family Welcome	icebreaker introductions
10:30 am - 11:00 a.m.		Break	
11:00 a.m. - 12:30 p.m.	Plenary	Success stories	Round table mixed working groups, resulting in Marketplace
12:30 - 1:30 p.m.		Lunch	
1:30 - 3:00 p.m.	Parallel sessions		Breakout rooms of 20-30 participants max
3:00 - 3:30 p.m.		Break	





Global
Learning
Symposium
Cancún, 2022

CONCEPT NOTE

3:30 - 5:00 p.m.	Parallel sessions	Breakout rooms of 20-30 participants max
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Day 2 | 17 Sep | Theme: **Present: current realities at play**

Time	Room	Session Title	Session type
8:00 - 9:00 a.m.	Plenary	Gallery walk set up	Marketplace
9:00 - 10:00 a.m.	Plenary	Unintended consequences of ending programmes	Discussion on exit strategies by stakeholders
10:00 - 10:30 a.m.		Break	
10:30 a.m. - 12:30 p.m.	Plenary	Civil Society funding - obstacles,	Led by CSRGs
12:30 - 1:30 p.m.		Lunch	
1:30 - 3:00 p.m.	Parallel sessions		Breakout rooms of 20-30 participants max
3:00 - 3:30 p.m.		Break	
3:30 - 5:00 p.m.	Parallel sessions		Breakout rooms of 20-30 participants max
7:00 - 10:00 p.m.	Ballroom	Spotlight Initiative Awards	Awards presentation and dinner

Day 3 | 18 Sep | Theme: **Future: Sustaining our gains**

Time	Room	Session Title	Session type
8:30 - 9:00 a.m.	Plenary		
9:00 - 9:30 a.m.	Plenary	Recap/Opening day 3	
9:30 - 11:00 a.m.	Parallel Sessions		Breakout rooms of 20-30 participants max
11:00 - 11:30 a.m.		Break	
11:30 a.m. - 12:15 p.m.	Parallel Sessions		Breakout rooms of 20-30 participants max
12:30 - 1:30 p.m.		Lunch	
1:30 - 3:00 p.m.	Plenary	Closing	





Global
Learning
Symposium
Cancún, 2022

CONCEPT NOTE

Logistics

The Global Learning Symposium will take place at the Hotel Paradisus Cancún. A detailed logistics note and information note will be shared with invited participants. Please contact the event organizers at glg@spotlightinitiative.org with any questions.

Background

After four years of implementation, Spotlight Initiative has generated a wealth of substantial results, lessons and promising practices for ending violence against women and girls.

Despite the COVID-19 global pandemic contributing to an unprecedented global rise in the levels of violence against women and girls, Spotlight Initiative's investments across more than 30 countries and regions ensured that:

- national budgets to address violence against women and girls increased eightfold;
- more than 1.6 million women and girls have been provided with gender-based violence services;
- 2.5 million young people joined in- and out-of-school programmes promoting gender equitable norms and values;
- nearly 130 million people were reached through behavior change campaigns in at least 29 languages;
- USD \$179 million has been allocated to civil society, women's and grassroots organizations.

Through Spotlight Initiative's global hub for knowledge, engagement and impact, the Global Learning Symposium will be held on the sidelines of one of the largest forums for ending violence against women and girls, the [Sexual Violence Research Initiative \(SVRI\) Forum 2022](#).

www.spotlightinitiative.org





Welcome to the official website of the Spotlight Initiative Global Learning Symposium (GLS) in Cancún from 15-18 September 2022. Contact us at gl@spotlightinitiative.org.

Updates

[Hotel Booking Landing page is now live](#)

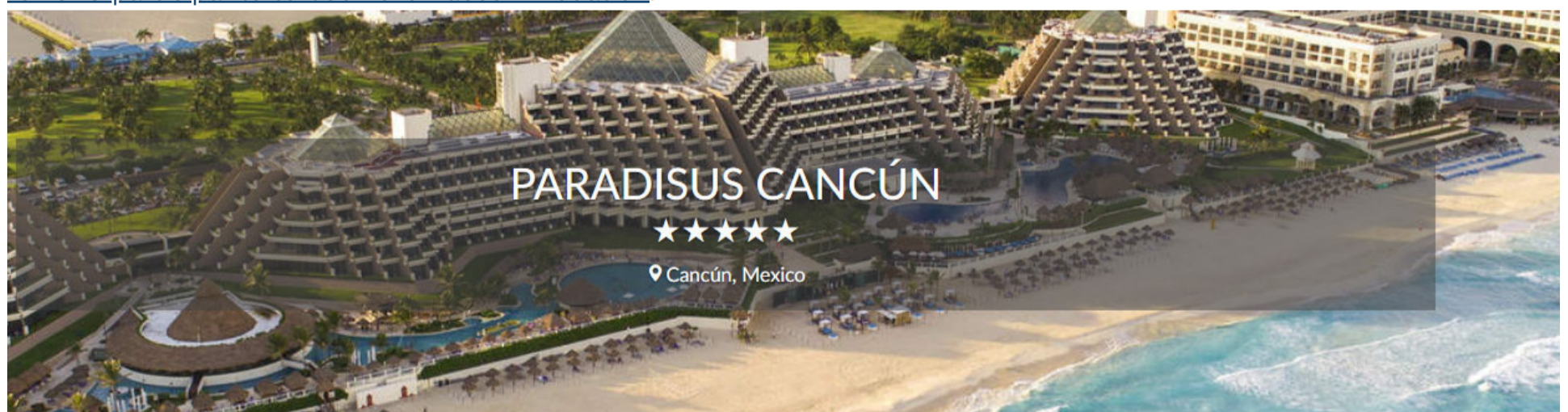
<https://events.melia.com/en/events/paradisus-cancun/Spotlight-Initiative-Global-Learning-Symposium.html>

- If you encounter any difficulties with the booking site please contact: Jairo Angulo / Tel. (998) 881 1100 ext. 6203 / groups.paradisus.cancun@melia.com
- Please book your accommodation as soon as possible.
- The Spotlight Initiative Secretariat will be hosting its Global Learning Symposium (GLS) from 16 - 18 September 2022 at the Paradisus Hotel in Cancún, Mexico. Participants may arrive on 15 September 2022.

The GLS will take place from 16 - 18 September 2022 at the Paradisus Hotel in Cancún, Mexico. Approximately 150 stakeholders from more than 25 Spotlight Initiative country and regional programmes are expected to attend. The goal of the Symposium is to reflect on our collective journey and 'galvanize our gains' to end violence against women and girls. This is an invitation-only event. Only approved and verified participants will be issued a signed invitation letter from the Spotlight Initiative Secretariat to attend. Please read the [GLS Concept Note](#) for more information.

Venue

The Global Learning Symposium will be held at the Paradisus Hotel in Cancún, Boulevard Kukulcan, km 16.5, Cancún, 77500, Mexico. Due to security considerations, all participants are required to stay at the Paradisus Hotel for the entire duration of the Symposium. The Secretariat has secured a room block at the hotel. [A special website has been created for GLS participants to book their accommodation.](#)



Dates

The GLS is scheduled to take place from 16 - 18 September. Official check-in date is 15 September and check-out is 18 September.

DSA and terminals instructions

- The Cancún UN Daily Subsistence Allowance of USD \$381 will be applicable. All participants should receive 100%

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- All flight details and travel information should be sent to Olga Bernalova (olga.bernalova@un.org) and Laura Martin (lmartin@un.org) at the Spotlight Initiative Secretariat.

Important information regarding Hotel Booking

- Participants must reserve accommodation at the Paradisus hotel Cancun, via credit card, to guarantee reservation at **group rate**.
- **Important cancellation terms:** fees will be paid directly by meeting participants using their DSA, the meeting participants are fully responsible for any cancellation fees.
- **DAY PASSES:** any participant that reserves accommodation at a different hotel (against the advice of the Spotlight Secretariat) will also be responsible to pay a day pass to enter the GLS each day at a cost of **USD 85-110 per day**.

Budget revision guidance

All funding and DSA expenses should be covered by each respective Spotlight Initiative country or regional programme budget. Given that the Global Learning Symposium was not a planned activity for most of the Spotlight programmes in their Annual Work Plan, and given that every activity funded under the Spotlight programme should be included in the budget, programmes that intend to participate in the Symposium should do a budget revision to clearly reflect all costs incurred for attending the Global Learning Symposium and incorporate those changes into their programme budgets. The budget revisions can be presented post-facto for NSC or RSC endorsement at the next opportunity. Budget revisions should be made based on the principles outlined in [Chapter 8 of the Spotlight Initiative Operations Manual](#).

Travel

Cancún Airport (CUN) is the 10th busiest airport in the world in international passengers according to the Airports Council International. In 2021 more than 13 million passengers traveled to Cancún. Major international airlines as well as charter companies have direct flights to the Cancún Airport every day. On average Cancún Airport operates more than 500 flights per day.

Airport transfers: All participants are responsible for their own transportation from the airport to the Paradisus Hotel. Upon arrival in CUN, once you leave the customs area, as a safety measure, **please do not take any taxis outside the airport. It is highly recommended to use Airport taxi companies (located inside the airport)**. It is important to remember that the use of unauthorized taxis increases the risk of robbery and kidnapping. Do not let anyone take your belongings. The airport is about 30 minutes away from the Paradisus Hotel, and costs about USD \$25 each way. Visit the [official Cancún Airport Taxi website](#) to make a reservation from approved taxi and shuttle operators.

Visa requirements

Nationals of the following countries **do not require a visa to enter Mexico** for up to 180 days: Andorra, Argentina, Australia, Austria, Bahamas Barbados, Belgium, Belize, Bulgaria, Canada, Chile, Colombia, Cook Islands, Costa Rica, Croatia, Cyprus, Czech Republic, Denmark, Estado Plurinacional de Bolivia, Estonia, Finland, France, Germany, Greece, Hong Kong, Hungary, Iceland, Ireland, Israel, Italy, Jamaica, Japan, Latvia, Lichtenstein, Lithuania, Luxembourg, Macau, Malaysia, Malta, Marshall Islands, Micronesia, Monaco, Netherlands, New Zealand, Niue, Norway, Palau, Panama, Paraguay, Peru, Poland, Portugal, Romania, San Marino, Singapore, Slovakia, Slovenia, South Korea, Spain, Sweden, Switzerland, Trinidad and Tobago, United Arab Emirates, United Kingdom, United States of America, Uruguay.

All foreign visitors, regardless of their nationality, traveling to Mexico for tourism, business or in transit to another destination, are exempt from presenting a Mexican visa as long as they have a valid visa issued by any the following countries: Canada, Japan, the United States of America, the United Kingdom or any of the countries comprising the Schengen Area.

In addition, foreign visitors who, regardless of their nationality, **have a valid permanent resident card** from Canada, Chile, Colombia, Japan, Peru, the United States of America, the United Kingdom or any of the countries comprising the Schengen Area, do not require a Mexican visa.

It is the responsibility of each participant to ensure that the necessary actions have been taken to check if a visa or other documentation is needed for entry into Mexico.

More information available here:

<https://consulmex.sre.gob.mx/toronto/index.php/en/servicesforeigners/doclegalization/52-conservices/225-visitors-who-do-not-require-a-visa-with-a-stay-up-to-180-days>

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- The current UNDSS security level for the Yucatán Peninsula (including Cancún) is Level 2 - low. Cancún is quite a safe and peaceful city. However, like most cities and tourist areas, we encourage you to exercise caution and remain aware of your surroundings.
- Please [read the latest UNDSS Travel Advisory](#) for Mexico, SRM Area 7 Yucatan Peninsula.

Useful telephone numbers:

- Police, Fire Department and Ambulance: 911
- UNDSS Security Advisor (Mr. Adolfo Quintana) : +5255 4000-9892 / +52 1 55 2955 1817
- UNDSS Field Security Associate (Mr. Daniel Álvarez) : +5255 4000-9840 / +52 55 5503-7056

Climate

At the time of the meeting the weather in Cancún is anticipated to be sunny, with temperatures ranging from between 24°- 33° degrees Celsius.

Electricity

110-120V. Plugs have two flat parallel pins, same as the United States.

Language

The official language of Mexico is **Spanish**. The meeting will be conducted in **English**.

Covid-19

- There are currently **no vaccination or COVID-19 testing requirements** for entering Mexico.
- If you show symptoms of COVID-19 upon arrival, you should ask for the International Health Team (“Sanidad Internacional”).
- However, there is always a risk of exposure to coronavirus (COVID-19). Please be aware that the risk of COVID-19 may change at short notice and also consider your risk of exposure in any transit countries and from travelling itself.
- If your country requires a test for your return, it is possible to perform PCR or rapid antigen tests directly at the airport. Covid tests are available from 06:00 am to 09:00 pm every day. Cost of antigen is approximately 15 USD, and a PCR is 100 USD. More information here: <https://www.cancunairport.com/covid-19-testing-information.html>

***Note:** Participants are responsible for understanding the COVID-19 regulations for their onward flight and to make arrangements for any testing at their own expense.*

Medical services

- In Cancún, we recommend the following healthcare service providers, in case such services are needed:
- For an ambulance, call **911**.
- For other medical needs, Hospital Quirúrgica del Sur, can be reached at +52 (998) 843-5454. Address: Av. López Portillo 59, 59, 77515 Cancún, Q.R.
- For any emergencies, we will be happy to assist you to get in touch with a medical doctor or medical service.

Mobile phones and internet

- Participants are encouraged to be equipped with a dual band mobile handset.
- Telecommunication Companies in Mexico offer rechargeable SIM Cards.
- The telecommunication system is reliable and roaming services usually work depending on the original provider.
- There will be wifi available throughout the hotel. The hotel will provide wifi in all conference rooms and hotel rooms.

Currency

- The currency in Mexico is the Peso. USD are widely accepted as well.
- The current exchange rate to the dollar is US\$1 = 20.37 MXN (this is according to the United Nations Operational rates of Exchange as of August 2022).

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FAQS

The hotel booking site won't let me book certain dates	▼
Error message on booking site	▼
Is there any flexibility for registering more participants if the programme is willing to cover the costs of the additional participants?	▼
Will the Secretariat be providing simultaneous interpretation during the Global Learning Symposium?	▼
What is the DSA for Cancun?	▼
Where is the GLS held? At the Paradisus Cancun	▼



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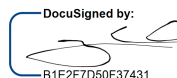
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Richard Barathe



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richard.barathe@undp.org

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Notary Events	Signature	Timestamp
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